

Town of Tisbury
Community Preservation Act Committee
Meeting Minutes – October 18, 2021, 5:00 pm
Virtual Meeting via Zoom

This will be a virtual meeting, in accordance with the Attorney General's office, during the current state of the pandemic. There will be no in-person attendance by the public. Persons may access the meeting by the following methods:

Topic: Community Preservation Committee

Time: Oct 18, 2021 05:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/94450689299>

Meeting ID: 944 5068 9299

Passcode: 922541

One tap mobile

+16468769923,,94450689299# US (New York)

Dial by your location

+1 646 876 9923 US (New York)

Meeting ID: 944 5068 9299

Find your local number: <https://zoom.us/u/arun7sltq>

The meeting was called to order at 5:00 pm by Chairman Paul Munafo.

Present: Paul Munafo, Cheryl Doble, John Bacheller, Victor Capoccia, Abbe Burt, John Best, Trip Barnes, Carolyn Wallis

Absent: David Ferraguzzi

Others: Mary Ellen Larsen, FinCom; Dawn McKenna, MVCMA; Ashley McKenna, MVCMA; Heidi Dietterich, Administrator

Old Business:

The Committee reviewed the September 27, 2021 meeting minutes. On a motion made by Abbe Burt, seconded by Victor Capoccia, by roll call vote, the Committee approved the minutes, unanimously.

The Committee received a copy of the email sent to Town Accountant, Suzanne Kennedy, with the list of 'Completed/Cancelled/Withdrawn projects'. The Committee anticipates being able to use these unencumbered funds in this year's application round.

New Business:

The Committee reviewed the Final Applications received for FY 2022-23.

Victor Capoccia asked about the technicalities regarding historic restrictions on CPA projects. It was discussed that it needed to be more explicit in the final application process for historic resource CPA applicants to obtain historic designation by the local, state or federal authorities. This can be done prior to applying for CPA funding and also written into the warrant article, making it a necessary task to be completed before a project is funded. Another question regarding historic applications was if Grace Episcopal Church had an historic designation due to its location within the Williams Street Historic District. It was noted that in the Department of Revenue's eligibility criteria for CPA projects, an historic resource is defined as: "significant in the history, archeology, architecture or culture of the city or town."

Paul Munafo asked if the Committee had any further questions or concerns on any of the applications received.

The Committee discussed the type of gravel to be used on the Owen Park blue stone path, this should be addressed in the applicant interviews.

The Cranberry Barn restoration Final Application was discussed. Renovating the interior of the building into an office is not an eligible use of CPA funds, since it is 'creating' something new and is not restoring the building to its original use.

The Committee asked Dietterich to schedule the interviews, two nights, 15 minutes in length. It was decided that Monday, November 8 and Tuesday, November 9, beginning at 5:00 pm would be the interview dates. Further, since the Dukes County Regional Housing Authority is a status quo application, the Committee determined it did not need to interview the director, David Vigneault.

It was noted that the Department of Revenue will release the 'matching funds' for CPA communities on November 15, which is the date set for the Tisbury CPC 'voting' meeting. The Committee decided to move this meeting date back to Thursday, November 18, 2021, to be sure that the DOR monies were received. The Committee will then know the exact amount of monies they have to make their recommendations.

With no further business, on a motion made by Abbe Burt, seconded by Carolyn Wallis, by roll call vote the Committee unanimously voted to adjourn at 5:30 pm.

Respectfully submitted,

Heidi Dietterich
Administrator